ASSIGNMENT 4

1. It is 19 October 2018. You need to pay Molyneux for goods supplied to the value of Rs.356. copy and complete this cheque and the counterfoil to make the payment from your bank account.

2. Your business name and address is Partyfood Supplies Ltd, 12 Oakholme Street, Oldtown, OTI 9DR.

On 12 october 2018 Wedding Planners Ltd of 34 Everad Road, OT8 7RD place the following order:

120 cupcakes (Rs.0.80 each),10 flans (Rs.12 each)

The company receives a trade discount of 5%.

a) Prepare an invoice for the order.

On 13 october wedding Planners Ltd return 20 of the cupcakes because they damaged.

b) Prepare a credit note.

3. Your business name and address is Dex Systems Solutions, unit 5, business Park, Newtown, NT55 1LY.

Prepare the statement of account for April 2018 for this information:

Customer account no: 7280

Customer name and address: Gamalat, 78 Hartope road , Newtown, NT4 5UN

Credit sales: 5April – Invoice 1047, Rs310

Credit note 05/18 issued on 23 April for Rs.105

Cheque received from Gamalat on 27 April for Rs.500